

pax8Academy

PROJECT MANAGEMENT

Syllabus

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Course Overview

Project Management is a four-week, eight-hour, live-instruction, virtual course that will lead you through the best practices for scoping, creating, and driving a project to completion — on time and on budget.

This course is designed for MSPs who are looking to establish a project management process, as well as MSPs who already have a process but would like to improve their efficiency and grow their project management skill set.

During the course we will:

- Introduce best practices and PMI PMBOK standards for your project management process
- Describe leadership styles and professional development methods and how they can contribute to a successful project manager approach
- Review the Project Manager's Toolkit and map all requisite tools needed to implement a successful project
- Help you develop a scoping process that will allow you to bring estimation and expectations into alignment with execution and delivery, leading to repeat success and higher gross margin
- Introduce the 5 Process Phases and instruct you on how to design a project plan that will provide value with recourse management, communication management, schedule management, quality management, change management, and more

What You'll Get

- 8 hours of virtual, interactive, instructor-led content taught by an experienced MSP Project Manager-expert.
- Downloadable videos* of the content you can rewatch at your convenience.
- Downloadable slide decks, handouts, and resources.

Learning Objectives

By attending this course, Partners will learn:

- Best practices and PMI PMBOK standards for your project management process
- How to develop a scoping process
- How to design a project plan and strategies for executing that project plan
- An overview of the validation and closing process

*Videos will either be recordings from your session, or they may be previously recorded material in which partner faces and voices have been removed. It is recommended to attend courses live to reap the full benefits of Q&A with the instructor and class.

Schedule of Topics

Intro to Project Management (Session 1)

- What is Project Management?
- The Project Manager
- Project Manager's Toolkit

Scoping for Success (Session 2)

- Alignment Goals
- Estimating Methods
- Bottom-Up Scoping with a WBS
- Engineer Participating in Scoping

Build and Execute the Project Plan (Session 3 and 4)

- Communications Management
- Resource Management
- Schedule Management
- Quality Management
- Change Management
- Document Control
- Kickoff Meetings

Validation and Closing Process (Session 4)

- Validating the Scope
- Certificate of Operability
- Quality Assurance
- PS to MS Communications/Handoff

Instructor



Josh Moree
Senior Executive Coach

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Testimonials

"This is a great course on Project Management basics. Gives a nice overview of start to finish projects and all the steps and issues along the way."

-L. Taylor, Avrem Technologies

"Being an engineer, I've managed only a few projects in my career but recently the role of project manager opened up at my workplace. I eagerly talked to upper management about taking on this role and they were happy to bring me aboard with the expectation that I go through some project management courses. Since our company already works with pax8, it was an easy decision to sign me up for the Project Management course as we want something more relevant to the MSP world. Josh Moree was our instructor for this course, and he has been nothing short of awesome! He makes the class engaging, interesting, and fun all at once. The content he teaches provides a lot of useful tips and structure on how to improve the overall flow of project and managing them. Overall, this has been a fantastic experience and would recommend this course to anyone who is either new to the project manager position or wants course to help strengthen themselves in the project management role."

-T. de Groot, Seltek Inc

"Great foundation for new project managers!"

-A. Grippi, Clarus IT Solutions

"I really enjoyed [the course]! Lots of good templates and supplemental material that will be very useful moving forward. I also appreciated the PMBOK concepts/breakdowns. It's been a minute since I studied for the PMP, and it was a great refresher course."

- C. Montgomery, Xterra Solutions

Additional Resources



<https://www.pmi.org/>

Next Steps

Explore your next step with Pax8 Academy:

- On-Demand Content
 - [Strategic Time Management](#)
- Instructor Led Course
 - [Managing Projects in ConnectWise](#)
 - [Managing Projects in Autotask](#)
- Peer Groups
 - [Consider joining a Peer Group for Project Managers](#)
- Coaching
 - [Sign up for Business Coaching](#)